



NINE CIRCLES

## SWORD PURCHASE DETAILS FORM

NAME

ADDRESS

CONTACT NUMBER

E-MAIL ADDRESS

DOJO

DOJO INSURANCE PROVIDER

Send us this form together with digital copies of the following documents:

### Photo ID

A copy of a passport, driving license or other official photographic ID.

### Proof of Address

It can be an utility bill or suchlike. Please feel free to obscure billing details on our copy, we require the headed paper with your name and address printed only.

### \*Membership Book

The main page of the book with personal insurance details where relevant or an statement from your Dojo leader confirming your membership status.

### Public Liability Insurance Certificate

This is not your personal insurance! This is insurance which covers damage to non club members and public property either in the Dojo or at club demonstrations or events. The certificate will usually be held by the Dojo leader or in some cases by the governing body to which the Dojo is affiliated. In the case that the actual certificate is not available we will require copies of confirmation from the insurer/governing body, that the Dojo or leader has Public Liability Insurance and the details of that cover.

\***BKA members** can access a document via their membership portal, which confirms association membership and public liability insurance details. Simply hit the "print certificate" button there and choose the "print to PDF" printer option to save a digital copy.

Please Note - All data will be stored securely in printed format and will be treated as strictly confidential in accordance with our privacy policy. Nine Circles never shares any personal details and will not use data for any purpose other than verification of identity and authenticity of the applicants club or organisation, in accordance the law.